

THE KRESGE FOUNDATION

Fellow, Detroit Program

The Kresge Foundation's Detroit Program has an immediate opening for a Fellow who will serve a two-year term.

Application deadline: June 18, 2018

About the Foundation

The Kresge Foundation is one of the top 20 private foundations in the United States and is metro Detroit's largest foundation. With a \$3.8 billion endowment and a staff of nearly 100 employees, we work to expand opportunities in America's cities for people with low incomes. We do this through grantmaking and social investing nationally in arts and culture, education, environment, health, human services and community development in Detroit. The foundation's state-of-the-art headquarters maintains an array of energy-efficient, water-conserving and health-promoting systems. The foundation also operates an office in Detroit's Midtown district.

About the Detroit Program

We place our highest priority on neighborhood-based, resident-led organizations, seeking to join with them in strategies for tomorrow's transformations. It is imperative that the city's resurgence be broadly inclusive of neighborhoods and their residents, the city's heart and soul.

We do so by investing our resources in these areas:

- **Early Childhood Development**
Along with our partners, we are reimagining the city's neighborhoods by putting the essential building blocks in place that will support the healthy development of young children and prepare them for educational success.
- **Robust Arts & Culture in the city and region**
We support metro Detroit arts and culture at multiple levels, from operating support to organizations of various sizes, to support for neighborhood-based efforts and projects in the city of Detroit, to unrestricted financial support for individual creators. We actively promote the power of arts and culture to enhance identity, connectedness and opportunity.
- **Community Development/Neighborhood Development**
We support an array of activities and investments that make transformative changes to improve the conditions and prospects of residents. We particularly seek to bolster – through project and operating support – a range of community development organizations best positioned to involve the voice of residents in neighborhood-level change.
- **Civic Capacity**
We aim to build the beliefs, knowledge and skills necessary for residents, their nonprofit organizations and representative government bodies to work together to enhance the collective ability of Detroiters to self-direct their future. This includes support for citywide organization networks and intermediaries, the development of resident leaders and the elevation of community voice.
- **Layered Support**
Combining the right resources at the right time in the right place has proven catalytic possibilities when there is a strong neighborhood steward organization with deep connections to residents. Stewards are key in connecting these layered resources to amplify the strengths and enhance the

unique character of the neighborhood. Today we seek to extend and adapt these lessons in Live6 (Livernois-McNichols), in Eastern Market, in Jefferson Chalmers and in the New Center and North End.

We deploy multiple forms of capital – grants, loans, deposits, equity and guarantees – to advance our goals. Further information about the Detroit Program’s work can be found on [Kresge’s website](#).

About the position

The Fellow will support the Detroit Program in advancing its goal to promote and expand long-term, equitable opportunity in Kresge’s hometown for its residents. The fellow will gain experience and insight into institutional philanthropy, policy and advocacy, community development and strategies to incorporate equity firmly into a place-based philanthropic strategy. This position provides a valuable career development opportunity for an emerging professional as well as added capacity to the Detroit Program to fulfil its ambitious goals.

The fellowship is a two-year appointment and is open to those who have completed a minimum of bachelor’s level training and at least two years of relevant experience.

Primary responsibilities

- Leading a body of work during the term of the fellowship on a topic to be determined jointly by the fellow and the Detroit team.
- Providing project management support and contributing to the coordination and execution of team programmatic processes and projects, including strategy development, grantmaking initiatives, learning and evaluation, tracking of strategic goals and objectives, etc.
- Conducting research to support Detroit team strategy and initiative development.
- Synthesizing reports from grantees to identify key lessons that should be highlighted, shared and applied to our strategies.
- Analyzing data from various sources to identify patterns, trends and insights to inform our strategies.
- Preparing key materials for Kresge presentations and meetings, supported by relevant research.
- Developing clear, concise written communications (including memos and briefs) for a range of audiences.
- Assisting in the team’s review of grant requests and management of its portfolio of grants.
- Interface and work in partnership with communications and social investments colleagues that support the Detroit team.

Qualifications

- Minimum of bachelor’s degree equivalent.
- Minimum of two years of experience on relevant programmatic issues.
- Strong project-management skills that includes end-to-end project initiation, planning, development, and execution. An ability to operationalize team strategies.
- Experience in synthesizing large amounts of information.
- Experience with data analysis, visualization and presentation. Familiarity and experience using PowerPoint and Excel.
- Ability to collaborate effectively with a range of partners internally and externally, from other Kresge program teams to Detroit community members to partner organization executives.

- A learning orientation that enables one to recognize patterns, identify key lessons and develop creative solutions.
- A demonstrated commitment to equity, diversity and inclusion.
- Strong written, oral and interpersonal communication skills.

Interested?

To apply, please send the following to careers@kresge.org:

- Resume or curriculum vitae
- Cover letter / essay describing:
 - How your skills and experience would contribute to the success of the Detroit team.
 - What you find compelling about this opportunity.
 - How this fellowship would advance your career development plans.
- Two letters of recommendation

We aim to have our fellow on board by Fall 2018.

Kresge is proud to be an Equal Employment Opportunity and Affirmative Action employer. We do not discriminate based upon race, religion, color, national origin, sex, sexual orientation, gender identity, age, status as a protected veteran, status as an individual with a disability or other applicable legally protected characteristics.